

Documents to enroll in the USP/ESALQ MBA

Foreigner with a diploma issued outside of Brazil

- RNE (national record of foreigners) or passport. If the student does not have the documents, they can attach the official identity document of their country of origin;
- Higher Education Undergraduate degree (front and back);
- Higher Education Records / Signed academic record (Grade Records or Undergraduate Record with the qualifications of the subjects studied);

How to attach the documents?

1. Access the website mbauspesalq.com and click on "**Student Area**" (upper right corner of the screen);
2. Log in with your user name and password (created during registration);
3. On the home page "**Dashboard**", click on the gray button "**Personal Documents**";
4. Attach the documents individually, according to the type of document.

Note: To register/enroll in the MBA/USP ESALQ it is essential that the candidate has completed their higher education undergraduate before the beginning date of their classes and to present the diploma.

I attached the requested documents, what now?

The analysis of the documents for approval of the enrollment of students with a foreign diploma is performed through the equivalence of the diploma obtained abroad, where a professor evaluates the record of classes studied by the student and send them to the approval of the culture and extension committee in a meeting that is held once a month in ESALQ. In this way, the result of the equivalence analysis is provided one week after the meeting and, only through the meeting, students have their documentation approved or rejected. If the documentation is approved, the candidate can enter the MBA and, if rejected, the student should verify the reasons for rejection if they wish to participate in a new selection process.

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*Documents should contain readable data. **The Secretariat can request additional information or documents that, in its opinion, are considered necessary. *** Documents in other languages than Portuguese, English and Spanish should be sent with a copy of the translation of the original documents.

